Where is Nursing Orientation conducted?

Nursing orientation starts on Wednesday after the 2 day hospital orientation and is conducted at 120 Albany Street, 3rd floor of Tower 2.  [http://goo.gl/maps/QabuU](http://goo.gl/maps/QabuU)

Where do I park?

During nursing orientation you must park in your designated spot assigned by Safety and Security.  Please ensure you provide enough time to walk to the classroom located at 120 Albany Street, 3rd floor of Tower 2.

What do I wear?

Business casual or scrubs is required for orientation.  Please dress in layers as classroom temperature fluctuates during the day.

What should I bring on the first day?

On the first day of nursing orientation all nurses must bring their unexpired BLS card and proof of *IV certification.  If applicable, the following documents are also required: ACLS, PALS, and NRP.

*Not required for new graduates

Are all orientation dates mandatory?

All orientation dates are mandatory for all staff and per diem positions. This ensures that all regulatory education is provided for safe patient care.

What are the orientation hours?

Orientation hours are from 8 am to 4:30 pm. Please plan to attend the entire session.

When do I get paid?

Paychecks are distributed every two weeks by the unit director/assignee.

Once I finish classroom orientation, what happens from here?

You will receive a schedule from the Unit Director/ Educator for the unit specific orientation. Competency Based Orientation is individually tailored to your nursing experience, skills and competency.  You will be partnered with a nursing preceptor who facilitate your orientation
and will introduce you to hospital specific policies & procedures as well as coach you as you assimilate into your new role.

**What do I need to complete my classroom orientation?**

The following must be met to deem your orientation completed:

1. EKG course if applicable
2. Intravenous Class **
3. NDNQI Pressure Ulcer Module
4. Healthstreams mandatories
5. The following competencies must be handed in to your CNS/CNE to be placed in your personnel file:
   a. Competency Based Orientation Objectives
   b. Safe Patient Handling
   c. Restraint
   d. Defibrillator
   e. Copy of IV certificate

**Completed supervised IV competency checklist must be handed in to the Central Nursing Education to receive IV certificate.**

**For further questions regarding your orientation please contact Central Nursing Education Department at (732) 828-3000.**